



West Virginia Association of Rehabilitation Facilities, Inc.

WWW.WVARF.ORG

Vision

For the public to have a strong, positive image about the products and services provided by the many efficient and financially-viable Community Rehabilitation Programs located throughout the state.

Mission

To give every individual with a disability the opportunity to have gainful employment.

Overview of Services

WVARF manages the state use program for the state of WV, offering products and services from the disability community to state agencies. Services include, but are not limited to, temporary staffing, janitorial services, floor care services, grounds maintenance, shredding, document imaging, low impact monitoring and laundry service. Commodities include, but are not limited to, bottled water, clothing, soap, sanitizer, survey stakes, flags, and wiping cloths.

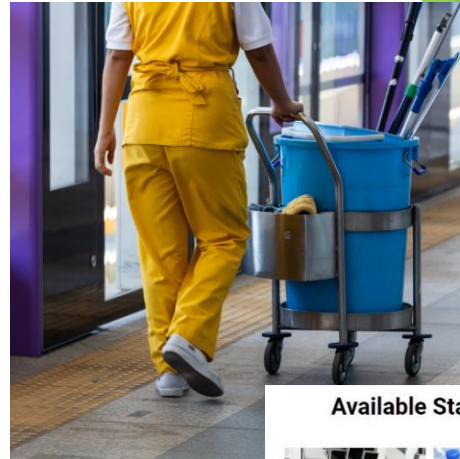
ANDREA HIGGINBOTHAM

CONTRACT ADMINISTRATOR

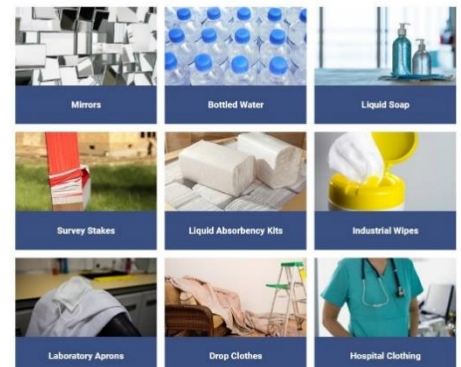
ahigginbotham@wvarf.org

681-661-0145

DOCUMENTS



Available State Use Commodities



Giving every individual with a disability the opportunity to have gainful employment.



Rehabilitation Programs

WVARF manages a temporary job placement program. We receive temporary job requests daily or weekly from state agencies for the positions listed below. If you are seeking temporary employment in one of these job classes, please complete an application and submit your current resume to the address provided. Individuals with disabilities are encouraged to apply. WVARF is an equal opportunity employer.

Below are some positions offered through the temp services program:

- Accounting Technician 2
- Administrative Services Assistant – Level 1
- Administrative Services Assistant – Level 2
- Custodian
- Executive Secretary
- Office Assistant 2
- Office Assistant 3
- Data Entry Operator 2
- Word Processor
- Laborer
- Parking Attendant
- Groundskeeper

We also have a **full-time Janitorial Program**. If you are seeking full-time janitorial work, please submit an application and current resume to the address below.

